

Meeting of the
IDAHO BOARD OF NURSING
Red Lion Inn - ParkCenter, 424 E Park Center Blvd.
Boise, Idaho

April 28-29, 2005

MINUTES

<u>Time and Place</u>	A regular meeting of the Idaho Board of Nursing was held on April 28-29, 2005, in Boise, Idaho.
<u>Presiding</u>	Randall Hudspeth, RN, NP, CNS, Chairman
<u>Call to Order</u>	The meeting was called to order at 9:10 AM, Thursday, April 28, 2005, by Randall Hudspeth, Chairman.
<u>Those Present</u> <u>Board</u>	Randall Hudspeth, NP, CNS, Boise, Chairman Ridon Clemm, LPN, Idaho Falls Karen Ellis, RN, Pocatello Sheri Florence, Consumer, Boise - April 28 th only Analyn Frasure, LPN, Pocatello Jill Howell, RN, Jerome, Vice-Chairman Shirley Meyer, RN, Meridian Susan Odom, RN, Moscow
<u>Absent</u>	Dan Bauer, RN, Boise Sheri Florence, Consumer, Boise - April 29 th
<u>Staff</u>	Sandra Evans, MAEd, RN, Executive Director Linda Coley, Management Assistant Kay Christensen, Deputy Attorney General
<u>Consent Agenda</u> <u>Motion</u>	The Consent Agenda was adopted as presented. The Consent Agenda included information regarding the following items: Information Exchange A. Approval of Minutes of the February 3-4, 2005 meeting as printed. B. Reports by Sandy Evans on her attendance at the following meetings: 1. Milbank Memorial Fund Reforming States Group held March 11-12, 2005, in Seattle, WA.

2. Health Professional Recruitment and Retention Coordinating Council held March 9, 2005, in Boise.
 3. Idaho Alliance of Leaders in Nursing (IALN) Board of Directors meeting held April 7, 2005, in Boise.
 4. Idaho Nursing Workforce Center at Boise State University Operating Board held March 16, 2005 in Boise.
- C. NCSBN Awards Program Nomination Packet
 - D. Frequently Asked Questions Brochure - RN & APPN Renewals
 - E. New Nurse Manger Workshop Report

Governance/Organization

- A. Reports of meeting attendance at the following meetings:
 1. Report of meeting attendance by Randy Hudspeth, and Sandy Evans on the NCSBN Leadership Forum held March 21, 2005 in Chicago, IL, and report of meeting attendance by Randy Hudspeth, Ridon Clemm, Shirly Meyer and Sandy Evans on the NCSBN Mid-Year Meeting held March 22-23, 2005 in Chicago, Illinois.
 2. Report of meeting attendance by Sandy Evans on the Nurse Licensure Compact Administrators Meeting held March 21, 2005 in Chicago, Illinois.
- B. Board Proposed Rules - update
- C. Approval of the following:
 1. NCLEX-RN/PN as the examination for licensure as a professional nurse and as a practical nurse in Idaho.
 2. NCSBN Contract and Membership fee of \$3000.00 for 2005-2006.
 3. NLC Membership fee of \$3000.00 for 2005-2006 for membership in the Nurse Licensure Compact Administrator's organization.
- D. Informational Items:
 1. Report of Staff Activities for the period January 15, 2005 through April 8, 2005, including progress towards accomplishment of strategic goals.
 2. Financial Report for the Third Quarter - FY 2005
 3. Current Strategic Plan Status Report for the period January - May 2005.
 4. Special Projects Update - April 2005
 5. NCSBN Activities Update - April 2005

Practice/Discipline

- A. APPN Practice Audit Results

Education

1. Presumptive approval of the following programs was affirmed:

- a. Creighton University School of Nursing, Omaha, Nebraska
- b. Jamestown College, Jamestown, North Dakota

Governance/Organization

Assessment of Executive Director Performance Motion

A motion was made and carried, to enter into an Executive Session, under Idaho Code 67-2345 (1) (d) at 1:26 pm, April 29, 2005, to discuss the assessment of the Executive Director. Following their return from Executive Session at 1:55 pm, a motion was made and carried, that the Annual Assessment of Sandra Evans, Executive Director, be approved as achieving performance standards. The compensation adjustment is to be at the maximum percentage allowed, based on that established by the Idaho Legislature, and the issuance of a bonus in the maximum amount allowed. An expression of gratitude to Ms. Evans was acknowledged by the entire Board for her outstanding work.

2006 Strategic Plan

A motion was made and carried, to adopt the 2006 Strategic Plan as revised.

Appointment of APPN Advisory Committee Member Motion

A motion was made and carried, to appoint Richard Maggard, RPh and Carmen Stolte, FNP to terms ending June 30, 2007, as members of the Advanced Practice Professional Nurse Advisory Committee. The physician member will be appointed at the July meeting.

Approval of Travel

A motion was made and carried to affirm the approval by Randy Hudspeth, Chair to authorize Kay Christensen, Board general counsel to attend the NCSBN Board Investigator and Attorney Workshop in Denver, Colorado on May 22-25, 2005, including travel and related expenses.

CORE Best Practices

Sandy Evans, Executive Director, explained the White Paper on "Best Practices" and the implications to the Idaho Board.

Meeting of Board Presidents

Randy Hudspeth, Chairman, presented a report of his attendance at the NCSBN Meeting of Board Presidents held during the Mid-Year meeting on March 21, 2005, in Chicago.

Practice/Discipline

APPN Committee Report

Diana Kottkey, Chair, presented a report of the March 12, 2005 meeting of the Advanced Practice Professional Nurse Advisory

Committee by teleconference. The Committee members recommended modification of Phase III of the Practice Audit for 2005-2007, to include a stratified random selection in order to audit licensees from each category.

Update on Issues in
Schools – Task
Force

Sandy Evans reported on progress toward establishing a Task Force to study issues related to nurses in public schools. Prospective members have been identified and issues are being identified. A meeting should be scheduled in the near future.

Safety to Practice
Task Force
Motion

Susan Odom, Chair, presented the final draft of the Position Statement on Safety to Practice. Following a review of the Statement, a motion was made and carried to accept the committee report and to adopt the Position Statement as presented. A copy is attached to these minutes.

Clinical Nurse
Leader

Board members reviewed information from the American Association of Colleges of Nursing for a proposed role of the clinical nurse leader (CNL) who will act as the leader in the health care delivery system across all settings in which health care is delivered. Pilot educational programs are currently being conducted. No action is anticipated at this time.

APPN Practice
Audit – 2003-05

The results of the Advanced Practice Professional Nurse Practice Audit as prepared by Vicky Goettsche, former Associate Director, were reviewed by Board members. Board members made suggestions to review educational qualifications for nurse practitioners who currently have a psychiatric/mental health focus during the next audit cycle (2005-2007). Staff will present a plan for conduct of the audit at the July meeting.

Report of PRN
Committee Meeting

Karen Ellis, RN, Chairperson, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on March 25, 2005. The Board members reviewed the significant activities of the Committee including development of a Mission Statement for the Committee: "Protecting the public safety, health and welfare by assisting nurses in their recovery and return to safe practice." Following their review, the Board adopted the mission as revised.

General Summary
of Discipline Cases

Kay Christensen, Board legal counsel, presented general information on the disciplinary cases to be presented.

Review of
Disciplinary Cases
Motion

Sheryl Stewart, PN-11189 – Case 05-008 - issued an Order of Suspension of license for one (1) year (with credit for the amount of time since the license was surrendered) based on admission of a violation of the Nursing Practice Act and Board Rules.

Motion

Bonnie Schuler, PN-11778 - Case 05-002 - Affirmed the summarily suspended license and issued an Order of Indefinite Suspension based on admission of a violation of the Nursing Practice Act and Board Rules.

Motion

Quentin Rozzel, Practical nurse applicant – Case 05-010 – A hearing was held at 11:00 AM on April 29, 2005, during which testimony was provided by Mr. Rozzel and evidence was presented by the Board's prosecuting attorney, Cheri Bush. Following the conclusion of the hearing, Board members took action to uphold the Order of Denial issued on January 14, 2005. Mr. Rozzel may reapply for Idaho licensure when his license in Montana has been fully reinstated.

Motion

Cheri Gates, RN-EX070403 – The scheduled hearing was vacated and the Board accepted the proposed Stipulation Agreement.

Motion

Kent Hadfield, Case 04-075 – A hearing was held at 10:00 AM on April 29, 2005, during which testimony was provided by Mr. Hadfield, and evidence was presented by the Board's prosecuting attorney, Cheri Bush. Following a presentation by both individuals, an examination of witnesses and exhibits, a motion was made and carried, to enter a final order suspending the license for two years, staying the suspension, and imposing the terms in the original Consent Agreement; to include general (not direct) supervision, completion of on-line education courses, employer reports and assessment of actual costs of the investigation and attorney fees.

Licensure

Non-Routine
Applications
Motion

Board members reviewed the information presented on behalf of applicants requesting reinstatement of licensure following disciplinary action. Following discussion, the following action was taken:

Donald Kellis, N-29497, Case 01-041. Following their review of information presented on Mr. Kellis' behalf, a motion was made and carried, to deny the request for reinstatement.

Temporary License
Motion

Sandra Evans presented the proposed temporary license policy that would authorize the issuance of a Limited Temporary License to an applicant for licensure by interstate endorsement on proof of current licensure in good standing in another state.

The license would be valid for a period of ninety days and would not be renewable. Following discussion, a motion was made and carried, to adopt the policy for the One-Time/Short-Term Temporary License. A copy of the policy is attached to these minutes.

Criteria for
Licensure of
International
Nurses

Sandra Evans presented a proposed policy on criteria required for licensure of nurses educated outside the U.S. and its territories. Following discussion, a motion was made and carried, to adopt the policy for the International Nurse Licensure Criteria. A copy of the policy is attached to these minutes.

Education

Apollo College
Motion

Sandra Evans presented her report on the survey visit to Apollo College, proposed Practical Nurse Program, Boise. Lois Hine, Program Director, Apollo College, was present to provide clarification on the proposed practical nursing program. Following their review, the Board members took action to accept the report of the survey visit presented by Ms. Evans, and to grant initial approval to complete the planning for the program. Provisional approval may be applied for when the planning has been completed. Students may be admitted following the granting of provisional approval.

Program Approvals
Motion

The following programs were granted continuing approval:
Boise State University, Practical Nursing Program, Boise - continued full approval granted to December 31, 2005, to allow for on-site survey.

College of Southern Idaho, Practical Nursing Program, Twin Falls - continued full approval granted to December 31, 2005, to allow for on-site survey.

Idaho State University, Practical Nursing Program, Pocatello - continued full approval granted to December 31, 2005, to allow for on-site survey.

Brigham Young University-Idaho, Associate Degree and Baccalaureate Degree Professional Nursing Programs, Rexburg – continued full approval to June 30, 2013 contingent on continued accreditation by the NLNAC.

College of Southern Idaho, Associate Degree Professional Nursing Program, Twin Falls – continued full approval to June 30, 2013 contingent on continued accreditation by the NLNAC.

Idaho State University, Baccalaureate Degree Professional Nursing Program, Pocatello – continued full approval to June 30, 2013 contingent on continued accreditation by the CCNE.

North Idaho College, Associate Degree Professional Nursing Program, Coeur d’Alene – continued full approval to June 30, 2013 contingent on continued accreditation by the NLNAC.

Results of
Education
Programs Survey

Sandra Evans presented a survey conducted of nursing education programs in Idaho in preparation for a report to the Milbank Fund Reforming States Group meeting on March 11-12, 2005.

Additional Business

Open Forum

Time for an open forum was provided between 9:15 am and 10:00 am on Friday, April 29, 2005. Students and faculty from Treasure Valley Community College, Associate Degree Nursing Program, Ontario, Oregon were present. There being no presentations, the meeting continued as scheduled.

Board Assessment
Motion

During the Board’s quarterly assessment process, a motion was made and carried, to establish a policy to hold an annual election for the positions of Chairman, Vice-Chairman, Governance Committee member and Program for Recovering Nurses Chairman at the first board meeting following the start of the fiscal year.

Licenses
Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, reinstatement and emeritus to the following persons since the February 3-4, 2005 meeting of the Board. See pages: 3317-3323.

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the February 3-4, 2005 meeting of the Board. See page: 3324

Adjournment
Motion

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 2:10 PM, Friday, April 29, 2005.

Chairman

Vice-Chairman